

**MINUTES OF MEETING
ARBOR GREENE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Arbor Greene Community Development District was held on Tuesday, April 19, 2016 at 6:30 p.m. in the Gathering Room, Arbor Greene Community Center, 18000 Arbor Greene Drive, Tampa, Florida.

Present and constituting a quorum were:

Matthew Dykeman	Co-Vice Chairman
Michael S. Candella, Jr.	Co-Vice Chairman
Thomson George	Supervisor
Michael V. Candella, Sr.	Supervisor

Also present were:

Mark Vega	District Manager
Jason von Merveldt	Community Manager
Residents	

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

A. Roll Call

Mr. Dykeman called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS

**Public Comments on Agenda Items and
Other Matters**

- Discussion of landscape issues and planting updates.
- Neighborhood Watch update.
- A new HOA website is being planned.
 - Discussion followed on email contacts.
 - The HOA and CDD websites will be separated.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes from March 15, 2016**
- B. Financial Report of March 31, 2016**

On MOTION by Mr. Candella Jr. seconded by Mr. George with all in favor the Consent Agenda was approved as submitted. 4-0
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Approved

FOURTH ORDER OF BUSINESS

Reports

A. District Manager’s Report

i. Acceptance of Audit for FY 2015

Mr. Vega reviewed the audit findings. The FY 2015 audit was a clean audit with no deficiencies noted.

On MOTION by Mr. Candella Sr. seconded by Mr. Candella Jr. with all in favor to accept the Audit for FY 2015. 4-0

ii. Draft of FY 2017 Proposed Budget to be reviewed at the May 12, 2016 Workshop

Mr. Vega referenced the draft FY 2017 Proposed Budget which was included in the agenda package. As a reminder, it was noted the next workshop is scheduled for a Thursday, May 12, 2016, and not a Tuesday. The FY 2017 budget will be discussed in detail at that time.

iii. Follow-Up Items

Mr. Vega provided a status report on the projects and the schedule for completion of the remaining work. Issuance of the Certificate of Occupancy is on the City of Tampa schedule, listed on their website. The projects must be completed by the end of April; if not the penalty clause in the agreement will be invoked.

B. Community Manager’s Report

- The District Engineer has requested bids for Road Repairs/Maintenance.
- The Snack Shack countertop demo began Saturday. The replacement work should be completed around the first week in May.
- A final inspection is scheduled for the sidewalk repair/replacement project completed by L.R.E. There were over 800 grinding locations.
 - Pricing will be obtained for additional future work.
- Proposals were received for electrical work for the Gatehouse arm addition and separate estimates were received for the gates.

On MOTION by Mr. Candella Sr. seconded by Mr. Candella Jr. with all in favor to accept the proposal from Precision Power for front gatehouse electrical project in an amount NTE \$5,700. 4-0

On MOTION by Mr. Candella Jr. seconded by Mr. Dykeman with all in favor to accept the proposal from Superior Gate LLC for the gatehouse project in an amount NTE \$7,397. 4-0

- Proposals were received for lights on the tennis courts.

On MOTION by Mr. Candella Sr. seconded by Mr. Dykeman with all in favor to accept the proposal from Arkon LED for tennis court lighting in an amount NTE \$12,000. 4-0

- A proposal was received from Brown Construction in the amount of \$32,170 for the construction of a 30 x 30 maintenance shed structure. The price does not include permit fees, impact fees, or the cost for electrical work.
 - Estimate for permits: \$200 - \$400
 - Estimate for electrical work: \$3,500 - \$4,000
 - Total estimated costs \$38,000

On MOTION by Mr. Candella Sr. seconded by Mr. Candella Jr. with all in favor to accept the proposal from Brown Construction in an amount NTE \$38,000; and to provide the Community Manager with a contingency budget per the established spending limit. 4-0

- Planning for holiday lighting was discussed, and there are areas requiring access to electrical power.
- The Community Manager is encouraged to get a utility vehicle to help in efficiently getting the work done.

FIFTH ORDER OF BUSINESS

Old Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

New Business and Supervisor Requests

Mr. Candella Sr.:

- Updated on installation of signage at the park.
- Adjustment of Sheriff patrols.

Mr. Dykeman:

- Street sign on Wynthorne Dr. needs to be adjusted.

SEVENTH ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Dykeman seconded by Mr. Candella Sr. with all in favor the meeting was adjourned. 4-0



Chairman/Vice Chairman